

Vacant Posts as at 31 March 2009			
Service Area	Job Title	Grade	Date Vacant/Notes
Financial Services	Group Accountant	MO3	23/03/2008
Policy	Policy Manager	MO2	Pre 2008/09 Post covered by a secondment.
Community Safety	Community Safety Assistant	Sc3	02/06/2008
PA & Directorate Support	Admin Team Officer	Sc3	Vacant pre October 2008 Used to provide additional PA support during shared CEO trial.
Property Services	Valuer Valuer	SO1 SO1	31/08/2008 02/12/2007 Both posts are covered by agency staff
Electoral Services	Senior Registration Officer	SO1	01/12/2007 This post has been covered by a secondment.
Economic Development	Economic Development Manager	MO1	13/05/2007
Licensing	Licensing Officer Licensing Enforcement Officer	Sc4 Sc6	New post covered by temporary staff. Deleted April 2009
IT Services	Web Development Officer 18.5 hours ICT Officer Records Management Officer 18.5	Sc6 SO1 Sc6	All vacant since October 2008. Savings used to fund Web Development Officer from an agency
One Stop Shop	One Stop Shop Adviser	Sc3-5	January 2009
Community Care	Community Warden Community Warden (20 hrs)	Sc3 Sc3	January 2009 January 2009
Asset & Maintenance	Head of Asset & Maintenance Services	M07/M08	01/08/2007 Post under review/ amended from April 2009
Housing R&M	Plasterer Carpenters x 3 Plumber	Sc 4/5/6	2008/09 all Covered by agency staff
Tenant Participation	Tenant Participation Officer 18.5 Hours	Sc6	December 2008

Care & Repair Agency	Care & Repair	SO2	January 2009 covered by temporary staff
Housing Services	Tenancy Officer	Sc6	15/12/2008
	Welfare Officer 20.5 hours*	Sc6	15/12/2008
	Housing Performance and Database Officer*	Sc6	15/12/2008
	Team Leader	SO2	15/12/2008
	Tenancy Officer x 2	Sc6	19/01/2009
	Welfare Officer 16.5 hours	Sc6	15/12/2008
	Gas Contract Supervisor	SO1	01/09/2007
	Property Services Officer	SO1	22/01/2006
Housing Services cont	Housing Options Asst	Sc3	15/12/2008
	Tenancy Officer* – Allocations	Sc6	New
	Housing Options Officer* 18.5hr	Sc5	15/12/2008
	Posts vacant from 15/12/2008 part of Service Review.		All posts are covered by agency staff or secondment arrangements except where *.
Cleaner	Cleaners x 2	Sc1	07/10/2007 covered by cleaning company
Cleansing	Operative	Sc4	Vacant from 01/06/2008 covered by agency worker
Leisure	Assistant Community Centre Dev. Officer	Sc3	15/11/2007
Leisure	AVCC Manager	Sc6	25/3/07 Acting up arrangements in place.
Human Resources	Senior Payroll Officer	SO1-2	13/8/2008 Post filled from 24/4/2009.